

Druid Heights Community Development Corporation (CDC) Real Estate/Communication Specialist –

Organization Description:

The Druid Heights Community Development Corporation (DHCDC), a non-profit organization, was established in 1974. DHCDC is governed by an 18-member Board of Directors that include political, corporate, and community representation. Its mission is to promote and encourage areas of community development and empowerment through numerous initiatives. The overall goal is to accelerate the revitalization of the neighborhood with self-empowerment, employment and economic opportunities all while creating a stable and safe community environment.

Over the past 33 years, The DHCDC has served as an ambassador in community re-development throughout not only Druid Heights but also its surrounding neighborhoods. By joining forces with other community and development agencies, they have successfully completed the rehabilitation and construction of numerous properties to create single-family housing for rent and sale. The organization has completed the new construction and sale of 35 town-homes and rehabilitated 83 units of multi-family rental housing. Partnering with family housing organizations, DHCDC has also implemented Housing and Development Counseling for homeowners to learn skills on owning a home and maintaining the home after purchase.

Duties:

The ideal candidate will work as assistant project manager with the Director of Housing & Real Estate Development on current projects which include: Bakers View, Druid Hill Development Projects and Green & Streetscape Program. This position will also include creating marketing and communications tools for the development projects and community events that connect with real estate.

This opportunity will provide exposure to a variety of stages in the construction management process such as site and concrete work, framing, rough mechanicals, finishes, budgeting and scheduling. In addition, you will collaborate with Superintendents, Project Managers, Contractors, Subcontractors, Lead Engineers and Architects, gaining an advanced understanding of the different roles that are required for successful construction projects.

The ideal candidate would have the ability to quickly pick up new skills, the desire to expand their base knowledge of construction and gain exposure to new areas of the business. Proficient computer skills including the ability to work in spread sheets, word processors, etc. Strong leadership and management abilities Effective verbal and written communication skills

Qualifications

Qualified candidates must have experience in Non Profit Community Development, Real Estate, Construction Management, Civil Engineering or related program. Prior project management or work experience is beneficial, but not required.

Contact:

Rick Pearson, Director
Real Estate Development
[Email-rpearson@druidheights.com](mailto:rpearson@druidheights.com)
Phone- 410-523-3150

Connect with Druid Height CDC at the following social media outlets:

Facebook: <http://www.facebook.com/DruidHeightsCommunityDevelopmentCorporation>

Twitter: https://www.twitter.com/Druid_Heights

Web: <http://druidheights.com>